



## ***Appendix***

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## 1 Appendix 1: Sheets for functional testing

### 1.1 Test case sheet (empty)

The following sheet should be used in cases where no test cases for functional tests were provided. It serve to document at least which functions were tested and whether they functioned properly or not. For bug reporting form see Chapter 1.2.

Action	Data Input	Expected Result	Requirements	Ok, or reported as bug no.	Rechecked
Example: Create new document type	Click on button "Topic"	Fill in form appears			



## 1.2 Incident reporting form

Reporting Date (Please insert date here) <input style="width: 100%;" type="text"/>	Resolution Date (Please insert resolution date here) <input style="width: 100%;" type="text"/>
---	---

Re-opened Date (Only if necessary - Please insert date here)

Organisations Name (Please insert your organisations shortcut here) <input style="width: 100%;" type="text"/>	Number (Please insert a consecutive incident number if the incident is new) <input style="width: 100%;" type="text"/>
--	--

Reporters Name (Please insert your name here)

Reporters Email address (Please insert your email address here)

Platform on which the incident occurred (Please tick):

PC	MAC	UNIX
----	-----	------

Browser Type + Version on which the incident occurred (Please tick / fill in Value)

IE	Netscape	Opera	Other

Priority (Please tick priority with which this incident has to be resolved)

1 (Top)	2 (Normal)	3 (Low)
---------	------------	---------

Severity (Please tick severity of the incident)

Blocker	Normal	Minor	Enhancement
---------	--------	-------	-------------

URL (Please copy the URL of the page on which the bug occurred)

Title (Please give a short description of the incident)



Description (If necessary give a detailed description of how the incident occurred and the effects it caused)

Add Screenshot: (Sometimes a picture says more than a thousand words - Please paste a screenshot if necessary)

Developers Comment





## 2 Appendix 2: REGNET Usability Index (RUI)

### REGNET Usability Index

Please use this checklist to measure the usability of the REGNET portal site. Answer each checklist question with not applicable (N/A), yes or no. Please add comments if necessary and useful (e. g. no yes/no answer is possible, write down your impressions e.g. of the site design), list sites where elements or

**Please note:** Heuristic Evaluation will be carried out selecting a "representative" set of pages; within the REGNET project we need not only an impression of usability but also a clear list of errors (that means: all pages must be tested, an impression could be build using a representative set of pages - grouping similar

	N/A	Yes	No	Comments/List of Deficiencies
<b>1. Navigation and Orientation</b>				
<b>Navigation</b>				
Is the navigation area always available?				
Is the navigation area always located at the same place?				
Is the site navigation (area) are clearly distinguished from the main content (could the navigational area easily be located)?				
Are navigation mechanisms/elements used in a consistent manner (e. g. always the same button)?				
Does a home-button exists?				
Is a link to the next higher step of hierarchy permanently available?				
<b>Orientation</b>				
Is there a path as orientation help (near)by the navigation (visualization of actual position)?				
Are there visual hints of orientation which indicate to scroll downwards?				
Does link exists which leads to help function?				
<b>Hierarchy</b>				
Does the hierarchic (schedule line) of a page make orientation easier (e. g. number of categories, breadth and depth)?				
Can the position of hierarchy clearly been seen (where am I)?				
<b>Search</b>				
Does a search tool for the web site exist?				
Do links exists to the search function on the main page?				
Is there an index? (if yes, comment on order, e. g. alphabetical order)				
<b>Site Map</b>				
Does a sitemap exist?				
Are the links on the sitemap correct?				
Are the headings marked correctly?				
<b>Links</b>				
Are links always recognizable ?				
Do links follow an internal standard of the site (underlining, coloring, icons)?				
Are visited links marked (e.g. by changing of color)?				
Is information given to indicate where a link leads to / what the target of a link is? (e.g. texts, mouseover)?				
Is a bigger amount of links structured by headlines?				
Is there advance information about the format of a file before downloading?				
Is there advance information about the size of a file before downloading?				
Are thumbnail-pictures big enough for a preview?				
Are there cross-references to other parts/pages of the web site?				
<b>Lists</b>				
Are links always recognizable as such?				
Are the formats of enumerations consistent?				
<b>2. Interaction and Exchange of Information</b>				
Is there a skip-intro-function for animations on the welcome page (homepage)?				
<b>User-orientated guidance</b> (text/content must be easy to scan in order to enhance orientation)				
Does the heading explain what the site is about (significant relation between title and content)?				
Does the website embody an introduction into their topic?				
Do the themes fit to the described content of the site?				
Is the possibility for guided virtual tour provided?				
<b>User questions</b>				
Do Frequently Asked Questions (FAQ) exist?				
Are conventional contact possibilities provided (post, telephone)?				
Do contact possibilities exist for special questions (webmaster, content)/contact persons named?				
<b>Glossary</b>				
Is a glossary provided?				
Are all specific terms described?				
Are acronyms used in correctly?				
Are definition consistent to the use at the website?				
Are terms and definitions who are absorbed from other sites indicated?				
<b>Messages /Notices</b>				
Are messages (e.g. error messages) available and accurate?				
Are messages as brief as possible?				



<b>Roles of users</b>			
Do users have predefined roles (e.g. customer, information seeking person etc.)?			
Are potential roles of users explicitly expressed (e.g. to explain the role)?			
Are the roles congruent with the perspectives and ambitions of users?			
<b>Role of Site Operator</b>			
Does the site operator has a predefined role (e.g. provider of information and services etc.)?			
Are potential roles of site operator explicitly expressed (e.g. to explain the role)?			
<b>3. Up-to-Dateness and Quality of information</b>			
<b>Up-to-Dateness of information</b>			
Is the offered information up to date?			
Is the offered information provided with a date (e.g. date of first entry, last modification)?			
Are new information as such indicated (e. g. what's new section, highlighting)?			
Are links to external sources functioning (no dead-links)?			
Is there an automatic update notification mechanism (e. g. a newsletter)?			
<b>Preciseness &amp; credibility of information</b>			
Does a flag exist which informs the user about the site operator (who is responsible)?			
Are authors of contributions marked?			
Are sources/references included?			
Are offered information free of errors of typing-, spelling and grammar?			
Are all terms used correctly and consistently?			
Are specifications made about the use of person referred information of the user?			
Are abbreviations introduced and explained by first use?			
Are technical terms introduced and explained by the first use?			
<b>4. Design of Information and Text</b>			
<b>Size and contrast</b> [comment: questions listed here are subjective]			
Is the font size recognisable and readable (e.g. for elderly persons)?			
Is the contrast between font and background satisfying enough to be recognisable and readable (e. g. color combinations)?			
Are the graphics large enough to be recognisable and readable (e.g. for elderly persons)?			
Is the contrast between grafics and background satisfying enough to be recognisable and readable?			
Are icons big enough to be easily clicked (not only for persons with a minute motor activity)			
<b>Structure of information</b>			
Does the design clarify the structure of offered information (e.g. logical and functional relations)?			
Does the order of infomation indicates the relative importance and succession?			
Are texts structured by headlines?			
Are meta data used for the different items?			
<b>Layout of Icons</b>			
Are icons significant/understandable and do they have a reference to what they present?			
Are icons provided with an explanation (e. g. text equivalents)?			
Are icons cross-culturally comprehensible?			
<b>Layout of textual information</b> ["quality" of textual information will be tested separately, see content check]			
Are longer texts alternatively offered in a print version (e.g. as pdf-file)?			
<b>Layout of image information</b>			
Are images and pictures comprehensible for aimed public (e.g. choice of motives, layout of images)?			
Is slang (in the sense of a group specified use) avoided regarding the choice of motives? ?			
Are images and pictures explained by texts or is a reference to the text given?			
Are images and pictures offered in different sized formats (e.g. first as thumbnails, then as full image) ?			
<b>Headlines</b>			
Are headlines precise and informative?			
Is there at least one headline per page?			
Reflects the headline a task or a information?			
<b>Formatting of text</b>			
Is the formatting of text consitent at the whole website?			
Is the information presented in readable paragraphs?			
Are main themes clearly seperated from each other?			





<b>Graphics and Images</b>			
Are graphics consistent in font, layout and style?			
Are graphics easily to interpretate?			
Are all titles of the graphics significant?			
<b>5. Location and access</b>			
<b>Webaddress</b>			
Is a web address chosen that provides a sensible reference to the organisation or to the company?			
Is the web address easily to remember?			
<b>Technical access</b>			
Is a high-tech and low-tech version of the web site available (e.g. with or without flash or 3D)?			
Are multimedia features provided with information for necessary play-back software?			
Are multimedia features provided with information about the size of applications or files?			
Is it possible to print all graphics/images and texts?			
<b>Access for disabled persons</b>			
Does the web pages correlate with the requirements of the Web Accessibility Initiative (test e.g. with <a href="http://www.cast.org/bobby">http://www.cast.org/bobby</a> )?			
<b>Rate of loading time of website</b>			
Are WIDTH and HEIGHT attributes defined for all graphics/images?			



### **3 Appendix 3: Items for card sorting experiments**

#### **3.1 Professional navigation**

Create / Edit accounts	Administrative Groups	Search for User
Usage Reports	Digitalization Guide	Search Collection/Database
Generate New Collection	Generate New Objects	Edit Collection/Database
Upload Collection	Upload Data	Export Collection/Data
Create & Edit Topics	Create & Edit Topics Maps	XML to VRML
Search & View Topics	Manage Products	Manage Special Offers
Order Management	Manage Procurement Catal.	Add Procurement Product
Manage Auctions Catalogue	Add Auction Product	Provide News
Provide Address	Provide Events	Provide Links
Provide Profile	Generate Newsletter	Find Business Partners
Exhibition Cooperation	Job Announcements	Forum
Login	My Account	About
Sitemap	Help	Search

#### **3.2 End user navigation**

Newsboard	Newsletter	Event Calendar
Virtual Exhibitions	Tours	Tickets
Topic Explorer	Collections	Virtual Tours
Simple Search	Advanced Search	Search Guide
Search Profile	Copyright Information	Topic Guide
Gift Ideas	Bestsellers	Special Offers
Online Auction	Search	Terms and Conditions
Customer Service	Discovery Courses	Virtual Classroom
Teaching Resources	Events	Forum
Guest Book	Address Book	Job Offers
Membership	Feedback	Personalize
Login	My Account	About REGNET
Sitemap	Help	Search



## 4 Appendix 4: User manual for EZSort

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### EZCalc 1.3 Beta "User Manual" (For Card-Sorting Evaluator)

#### 1) Create new data file

Click the "New" button in the tool bar, browse or enter a target file name and click "Save". The file name will be shown on the top of the window bar. This file will be used to contain data from multiple participants in a card sort study. The default extension of the file is ".rec", meaning record file. Click "Add from a participant data file" button at the bottom right corner and select the individual participant data file with a ".esd" file extension. These .esd files are generated by Usort, which is the other application package of EZSort. Repeat this step until all the participant data is loaded into EZCalc.

#### 2) Open an existing data file

If you have already created a ".rec" file, click the "Open" button in the tool bar to load it into EZCalc.

#### 3) Browsing individual card sort data

Click on the user name to show the corresponding card sort data on the right of the screen. Each higher-level category starts with a folder icon followed by a group names. Lower-level categories is marked with short separation lines "--" within certain higher-level categories

#### 4) Displaying tree diagrams as analysis results

After data is loaded into the system, click any of the three analysis icons ("Complete", "Single" and "Average") to display tree diagrams. Each diagram is generated using its distinct algorithm. In brief, Single linkage algorithm emphasizes more on similarities, while Complete linkage algorithm emphasizes more on differences. Average algorithm gives a balance of these two algorithms. So, each algorithm provides information structure at a different angle. For more information about the statistics principles of the three algorithms, please visit <http://www.statsoftinc.com/textbook/stcluan.html#a>. When participant(s) indicate in the Usort 1.8 Beta program that they do not know some of the items, the number of valid answers for each item is shown in brackets after the item name in the tree diagram. For instance, (17/20) means that there are 17 valid answers in the data from 20 participants (3 participants did not know that item).

#### 5) Manipulating tree diagrams

The green line and pink threshold lines and their attached data flags provide visual aids for the analysis of information structure displayed in the hierarchy. The attached data flags indicate the distance score thresholds corresponding to the location of the threshold lines. The alternated shading colors show the in high-level groupings. The different colors of branches in a tree diagram show the low-level groupings. Differences in vertical distances among card name items provide additional visual cue for both low-level and high-level groupings. The two threshold lines can be dragged horizontally and dropped at the desired place to better visualize the groupings. The tree diagram will refresh based on the location of the threshold lines when they are dropped. Tree diagrams allow scrolling (when scroll bar shows up) and resizing.

#### 6) Viewing distance matrix as reference data

The distance matrix can be viewed by clicking on the "Matrix" button in the toolbar. This distance matrix shows the intermediate result of cluster analysis.

#### 7). Saving and Printing files

Click on "Save" or "Save as" button on the tool bar to save participant data file, tree diagram image file or distance matrix file, depending on the screen state. Participant data is stored as ".rec" files (i.e. record). Each tree diagram can be assigned in different names and be saved in bitmap format. Similarity matrix is stored in text format. The whole tree diagram should be saved or printed when these functions are used, even if a tree diagram cannot be displayed without scrolling.

**Reference:** EZSortPaper.pdf from [http://www-3.ibm.com/ibm/easy/eou\\_ext.nsf/Publish/649](http://www-3.ibm.com/ibm/easy/eou_ext.nsf/Publish/649)

**Contact for EZSort:** Jianming Dong ([jdong@us.ibm.com](mailto:jdong@us.ibm.com)).



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## 5 Appendix 5: Questionnaires for scenario-based tests

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Both questionnaires are proposals, which must be pre-tested and redefined.

### 5.1 General part

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#### 1. General questions

**Sex:**             male                             female

**1.2 Age:**

- below 18
- 18-25
- 26-35
- 36-45
- 46-55
- above 55

**1.3 Where do you work?:**

- Information Center
- Archive
- Library
- Museum
- Gallery
- IT-Company
- Consultancy/Service company
- University/educational institution
- Other: ...

**1.4 What is your main activity ?**

- Curator
- Librarian
- Archivist
- Collection administrator
- Information specialist
- Multimedia developer
- Informatic specialist
- Photographer
- Artist



Project manager

Other

1.5 How do you assess your competence regarding computer knowledge (internet, word-processing, picture editing)?

Experienced

Average

Starter

1.6. What is your frequency of use of computers?

Daily

Weekly

Occasionally

## 2. Design

Please reply following questions (do mark for each question just one field!)

### 2.1 Colour

Colour use

Totally  
satisfactory

Satisfactory till  
a great extent

Just  
satisfactory

Needs some  
improvements

Needs strong  
improvements

Unsatisfactory

Improvements/  
Comments:

### 2.2 Text

Textual presentations (text blocks, fonts, etc.)

Totally  
satisfactory

Satisfactory till  
a great extent

Just  
satisfactory

Needs some  
improvements

Needs strong  
improvements

Unsatisfactory

Improvements/  
Comments:

The font size is

Much to big

To big

Right size

To small

Much too small

Don't know

Improvements/  
Comments:



### 2.3. Use and quality of images

Totally satisfactory	Satisfactory till a great extent	Just satisfactory	Needs some improvements	Needs strong improvements	Unsatisfactory
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Improvements/  
Comments:

## 3. User support

### 1. Navigation methods and quality

Totally satisfactory	Satisfactory till a great extent	Just satisfactory	Needs some improvements	Needs strong improvements	Unsatisfactory
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Improvements/  
Comments:

### 2. Help functions

Totally satisfactory	Satisfactory till a great extent	Just satisfactory	Needs some improvements	Needs strong improvements	Unsatisfactory
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Improvements/  
Comments:

### 3. Login procedure and functionality's

Totally satisfactory	Satisfactory till a great extent	Just satisfactory	Needs some improvements	Needs strong improvements	Unsatisfactory
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Improvements/  
Comments:

### 4. The templates and fill in forms (quality, consistency, ease of use, etc.)

Totally satisfactory	Satisfactory till a great extent	Just satisfactory	Needs some improvements	Needs strong improvements	Unsatisfactory
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Improvements/  
Comments:



#### 4. Impression

##### 1. The offer looks professional

Totally satisfactory	Satisfactory till a great extent	Just satisfactory	Needs some improvements	Needs strong improvements	Unsatisfactory
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Improvements/  
Comments:

##### 2. The offer seems reliable. I can trust the information provided

Totally satisfactory	Satisfactory till a great extent	Just satisfactory	Needs some improvements	Needs strong improvements	Unsatisfactory
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Improvements/  
Comments:

##### 3. REGNET combines the information on regional cultures in an innovative way !

Totally satisfactory	Satisfactory till a great extent	Just satisfactory	Needs some improvements	Needs strong improvements	Unsatisfactory
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Improvements/  
Comments:



## 5.2 Scenario-based part

### Scenarios

Please write down what the user did! If any comments/suggestions to improve the tool/interface were given write them down!

#### Example: Data Generation

Case 1: Import a picture and the corresponding data!

Comments/Suggestions:

Case 2: Please create an import mask which allows for the adding information on the printer of a poster !

Comments/Suggestions:

Case 3: Please update, resp. modify already generated data (object, information on object) !

Comments/Suggestions:

Impression of the tool:

Totally satisfactory	Satisfactory till a great extent	Just satisfactory	Needs some improvements	Needs strong improvements	Unsatisfactory
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>





## 6 Appendix 6: Content quality assurance sheets

### 6.1 General content quality sheet

Object Identifier:					
	Criteria is needed for object	Correct	Not correct, to be corrected by	To be corrected till	Re-checked
<b>Text (where appropriate)</b>					
Appropriateness of content in the respective data field					
Clarity of grammar & use of language					
Presentation of complex concepts					
Spelling, punctuation etc.					
Absence of duplication & repetition					
Appropriateness of dates to time (no past events in schedule for upcoming events)					
Content understandable					
Summary present for long paragraphs?					
<b>Pictures (where appropriate)</b>					
Size (on screen, file size)					
Appearance of picture on screen does not interfere with lay-out of page					
Picture can be downloaded in acceptable time					
Less than 5 seconds for previews					
Appropriateness of data formats (only .gif, .jpg are used)					
Recognisability of displayed content /quality of images					
Appropriateness to related text					
Could pictures be enlarged?					
<b>Links (where appropriate)</b>					
Does the target of the link exist					
Are link and target of link related thematically					
<b>Legal (where appropriate)</b>					
Does copyright exist on the content item					
Is copyright stated where needed					
Do data-protection rules apply					
Do other legal rules apply (protection of minors etc.)					



## 6.2 Content quality sheet for the check of portal sites

Page: / /

Please check	Correct	Corrected by:	Not correct, reported as bug number:	6.3 Re-checked:
Meta navigation				
Main navigation				
Path navigation				
Headlines				
Text				
Imagery				
Downloads				
Links				
Container Template				

Other remarks: \_\_\_\_\_

Checked by: \_\_\_\_\_ Date: \_\_\_\_\_



## 6.4 Content status tracking sheet

### 6.4.1 Goals per partner

<b>Regnet Project</b>
Content Tracking
Template for
Content Partners
Content Collection
19.06.02
IMAC

	inventory		analysis				data transfer				content qa	
	Define data objects	Existing content	New content	New content identified from external sources	New content created internally	Content completed (1 language)	Content translated	Entered into Regnet system	Approved internally	Content loaded on staging server	Check content on staging server	Content approved on staging server
SUM (of objects in the database)	87	67	20	-	-	-	-	-	-	-	-	-
News / Newsletter Collection	20	16	4									
Profile	5	4	1									
Address	30	30	-									
Events	17	17	-									
Links	5	-	5									
Vocabulary	5	-	5									



### 6.4.2 Reporting actual status of content

<b>Regnet Project</b>
<b>Content Tracking Template for</b>
<b>Content Partners</b>
<b>Content Collection Actuals per</b>
<b>Content Partner in %</b>
<b>19.06.02</b>
<b>IMAC</b>

	inventory		analysis				data transfer				content qa	
	Define data objects	Existing content	New content	Identified from external sources	Created internally	Content completed (1 language)	Content translated	Entered into Regnet system	Approved internally	Content loaded on staging server	Check content on staging server	Content approved on staging server
SUM (of objects in the database)	87	67	20	0%	0%	0%	0%	0%	0%	0%	0%	0%
News / Newsletter	20	16	4	0%	0%	0%	0%	0%	0%	0%	0%	0%
Collection	5	4	1	0%	0%	0%	0%	0%	0%	0%	0%	0%
Profile	30	30	-	0%	0%	0%	0%	0%	0%	0%	0%	0%
Address	17	17	-	0%	0%	0%	0%	0%	0%	0%	0%	0%
Events	5	-	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
Links	5	-	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
Vocabulary	5	-	5	0%	0%	0%	0%	0%	0%	0%	0%	0%



## **7 Appendix 7: Sheet for the identification of test user groups**

Please describe here the user groups identified within and - if possible - also outside your organisation to be involved in the validation process in WP 3.1.

Name of user group	Function/Experience with the tasks the system is intended to support	Experience with computers	Other Characteristics



## 8 Appendix 8: Proposal for additional E-Shop categories

Two approaches can be found in Museum-shop categories. E.g. in Sculpture: 1) categories based on type of material 2) categories based on cultural origin. For the average end-user the later seems to be preferred.

Categories marked with "\*" have a further subdivision, but it is (in my view) in this stage of the Regnet-system not of interest to show them yet

regnet shop	e- www.louvre .fr	www.metmuseum.org	www.britishmuseum.co.uk	REGNET version	Categories	new
<b>Jewellery</b>	<b>Jewelry</b>	<b>Jewelry</b>	<b>Jewelry</b>	<b>Jewelry</b>	<b>Jewelry</b>	<b>Jewelry</b>
	<i>sub category:</i> Necklaces & pendants	<i>sub category:</i> Necklaces	<i>sub category:</i> Necklaces and pendants			Necklaces and pendants
	Brooches	Pins	Brooches			Brooches
	Rings	Rings	Rings			Rings
	Earrings	Earrings	Earrings			Earrings
	Bracelets	Bracelets and watches	Bracelets and Bangles			Bracelets
	Jewellery cases	Cuff Links	Jewellery sets			
<b>Books</b>	<b>Books</b>	<b>Books</b>	<b>Books</b>	<b>Books</b>	<b>Books</b>	<b>Books</b>
	<i>sub category:</i> Exhibition catalogues	<i>sub category:</i> European Art	<i>sub category:</i> General Titles & series			<i>sub category:</i> Exhibition catalogues
	Art books	Gift books and general Art history	History and Archeology			Art books
	Guides	Asian Art books	Art History			Guides



		Specialized books		Egyptian Art books		Numismatics		Specialized books
				Books on travel and Culture		Ethnography		
				American Art books		Childrens books		
<b>Glass</b>	<b>Sculpture</b>	<i>sub category:</i>	<b>Sculpture</b>	<i>sub category:</i>	<b>Replicas and Casts</b>	<i>sub category:</i>	<b>Replica's and Casts</b>	<i>sub category:</i>
		Ancient Art		Bronze, Pewter and metal		Plaster busts		Ancient Art
		African Art		Ceramics and Clay		Classical		African Art
		Oriental and Asian Art		Cast Marble		Wall plaques		Oriental and Asian Art
		Egyptian Art		Earthenware an Composition Stone		Egyptian		Egyptian Art
		European Art				European		European Art
						Worldwide		Classical
								<i>sub category:</i>
								<b>Original pieces of Art</b>
								Here I would prefer to indicate Art styles, But perhaps GRAN and ICCS have other Idea's??
								<b>Fossils</b>
<b>Text/Tiles, wood and leather</b>	<b>CD's, DVD's &amp; Video's*</b>	<b>Video's &amp; DVD*</b>						<b>Video's &amp; DVD*</b>



				CD-ROMs and Educational material*		CD-ROMs and Educational material*	
Ceramics	Posters*			Posters*		Posters*	
	Fashion & Accessories*			Scarf and Shawls	Clothing and Accessories*	Clothing and Accessories*	
				Ties			
				Music*		Music*	
Fossil	Stationary & Games	sub category:		Stationary and Calenders	Stationary	Stationary and Calenders	sub category:
		Folded cards	Calendars for 2003				Calendars, dairies
		Magnets	Fine writing paper				Notebooks, address books
		Calendars, dairies	Birthday Calenders and gift wrap				Computer related
		Puzzles	Note cubes, packets and postcard books				Cards and postcard sets
		Bookmarks	Art supplies				
		Notebooks, address books	Address, Sketch, and blank books				
		Mousepads	Holiday Cards and advent Calendars				
Metal	Home & Accessories	sub category:		For the Home	Gift and Home	Gift and Home	sub category:
		Home decor	Candlestick and Hurricane Lamps				Home decor





		Desk accessories		Picture Frames, card Cases and Desk Accessories	Garden and Conservatory		Desk accessories
		Table ware		Decorative Plates, Boxes and Figurines	Kitchen		Table ware
				Pitchers, Bowls and Serving Items	Kits and Gift sets		
				Vases and Planters			
				Judaica			
<b>Mineral</b>	<b>Kids Corner</b>	<i>sub category:</i>	<b>For kids</b>	<i>sub category:</i>	<b>Toys and games</b>	<b>For kids</b>	<i>sub category:</i>
		0-2 years		Museum Books and Kits for children	Board games		Toys
		3-6 years		Games and toys	Hobby and crafts		Games
		7-10 years		Art and creativity kits	Toys		Art and creativity kits
				Night lights			Books
				Musical instruments			
<b>Paper</b>			<b>Prints and Panels</b>			<b>Art supplies</b>	<i>sub category:</i>
<b>Plastic</b>			<b>Limited Editions</b>				???
<b>Textile</b>							?????
<b>wrought iron goods</b>							



## 9 Appendix 9: Error list for the portal

All items listed refer to the functional tests carried out by the expert group "Portal" as well as the heuristics (as far as errors were detected). Due to the fact that most of the items detected for multilinguality are applied to the portal, the list were adjusted accordingly. The tests were carried out for the 1st portal version: <http://garonne.toulouse.valtech.fr:8082/jetspeed/index.jsp>. A complete report which summarizes all test results will be hand in later. The right column is reserved for the re-check. As far as possible the second version of the portal was already checked (insofar as solved issues already solved here are marked, accordingly (re)marks are listed here). The new release (<http://garonne.toulouse.valtech.fr:8080/regnet/index.html>) deals mainly with the internationalization problems.

I. Multilinguality		
Language indication by flags. Suggestion: replace by the natively written expression.		✓
Characters are not displayed properly (swedish, bulgarian and russian)	<a href="http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm">http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm</a>	✓
Encoding problem using unicode: flags not presented properly (Spanish, Catalan, NL, Bulgarian, ...)	<a href="http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm">http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm</a> <a href="http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/SetLocale?user.locale=bg">http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/SetLocale?user.locale=bg</a>	?
The yellow tip that appear when you put the mouse over a flag should appear in native language		(✓) Not necessary
When changing from English to another language, we often get a mixing of languages on the same screen: the body in the chosen language and the left and upper parts still remaining in English, the same for the error messages which are often expressed in a third language.	Example: Login, use German language => change language later on ... does not function	
When one tries to download the Bulgarian and Russian sites, there's no evidence of the two sites language. One could be confused. In short, there's no textual evidence in the common site bar.		(✓) Could be solved by natural language indication
Missing Translations, e. g. Translation of the filed names in „Edit Account“, several items are not expressed in the chosen language.  The 'Shop and Business' portlet (for registered user) translate in respective language (available only in English)  Dutch Version: „Aanpassen WML“ (Change WML in Dutch), this section contains only the English version	<a href="http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/EditAccount">http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/EditAccount</a>  <a href="http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm">http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm</a>  <a href="http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/SetLocale?user.locale=sv...">http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/SetLocale?user.locale=sv ...</a>	



All missing translations should be provided by the responsible partner (language) in the next weeks. It would be helpful if the technical partners could provide lists for terms to be translated.		
Incorrect Translations, e. g. Spanish version translated improper (take the terms provided by IAT)	<a href="http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm">http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm</a>	See GRAN file  ?
Replace "Buscador Colecciones" and "Cercador Coleccions" with "Buscador Themas" and "Cercador Themas".	<a href="http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm">http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm</a>	
All translations should be rechecked by the responsible partner (language) in the next weeks.		
Replace "and", "y", "e" etc. by the character "&" in the German, Swedish and Dutch Versions	<a href="http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm">http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm</a>	
The categories of the navigation bar/tree on the left-hand use in the different languages the term "Shop and Business" or "E-shop and Business". Only use the e-indication	<a href="http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm">http://garonne.toulouse.valtech.fr:8082/regnet/Web/regnetPortal.htm</a>	
<b>II. Functionality</b>		
General Remark: All tools must be linked (correctly) in all languages. It must be assured, that the presented link is the actual one		
Category E-Shop & Business: both have the same entry	<a href="http://garonne.toulouse.valtech.fr:8082/eshop/eshopService">http://garonne.toulouse.valtech.fr:8082/eshop/eshopService</a> <a href="http://garonne.toulouse.valtech.fr:8082/procurement/procurementService">http://garonne.toulouse.valtech.fr:8082/procurement/procurementService</a>	(✓) seems to be solved
When choose Dutch language appears Spain translation	<a href="http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/SetLocale?user.locale=es">http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/SetLocale?user.locale=es</a>	
From choosing: "Virtual Tour" the entrance is "Electronic Publishing Prototype"	<a href="http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/SetLocale?user.locale=en">http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/SetLocale?user.locale=en</a> go to <a href="http://garonne.toulouse.valtech.fr:8082/epprototype/epublish">http://garonne.toulouse.valtech.fr:8082/epprototype/epublish</a>	?
Not possible to login to the forum	<a href="http://www.csc Austria.at/forum/regnet_wp3/forum.php?userId=CSC1-1604050228800-109&amp;user.locale=en">http://www.csc Austria.at/forum/regnet_wp3/forum.php?userId=CSC1-1604050228800-109&amp;user.locale=en</a>	✓ (is no bug)
No correct function, "update account" not possible (after editing account, error message appears)	<a href="http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/EditAccount">http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/action/EditAccount</a>	(✓) seems to be solved
Entering data not possible	<a href="http://www.digipark.at/rndatainput/?userId=CSC1-1604050228800-109&amp;user.locale=en">http://www.digipark.at/rndatainput/?userId=CSC1-1604050228800-109&amp;user.locale=en</a>	
Fact Sheets: 1. No content 2. French error page	<a href="http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/pane0/Fact+Sheets">http://garonne.toulouse.valtech.fr:8082/jetspeed/portal/pane0/Fact+Sheets</a>	
Search: Actual link points to the „right“ search/all databases covered?	<a href="http://www.digipark.at:8080/regnet/SimpleSearch">http://www.digipark.at:8080/regnet/SimpleSearch</a>	



In the "Customise WML" entry, the buttons "Layout" and "Add Portlet" don't work.	<a href="http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/controls.Customize?reset=on&amp;mtype=wml">http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/controls.Customize?reset=on&amp;mtype=wml</a>	The whole link seems not to work?
Download-error: When one tries to download the site a URL error occurs: zero sized reply.	<a href="http://garonne.toulouse.valtech.fr:8082/jetsped/index.jsp">http://garonne.toulouse.valtech.fr:8082/jetsped/index.jsp</a>	Bug?
Unknown site language	<a href="http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/SetLocale?user.locale=ru">http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/SetLocale?user.locale=ru</a>	
Error page when trying to logout	<a href="http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/LogoutUser">http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/LogoutUser</a>	✓ (could not be reproduced)
<b>III. Usability &amp; Design</b>		
When enter the portal in Russian before login the upper right links are too long and the last "Create New account"(in Russian) is not readable to the end.	<a href="http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/SetLocale?user.locale=ru">http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/SetLocale?user.locale=ru</a>	(✓) seems to be solved
When the user wants to delete any of the boxes that he/she doesn't want to keep in his/her personal homepage, it's very difficult to find the way to rectify the action. Improvement: Add help texts for all features!	<a href="http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/SetLocale?user.locale=ca">http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/SetLocale?user.locale=ca</a>	
No effective resolution: In introductory page, both with 800x600 and 1024x768 the viewer has to scroll laterally to see all the screen		
<b>III.1 Navigation Ease / Orientation / User Support</b>		
General impression: User do not always know where he is. Consequence: Navigation ease could be improved.		
Visited links are not marked with a different colour. Improvement: Mark visited links	<a href="http://garonne.toulouse.valtech.fr:8082/jetsped/index.jsp">http://garonne.toulouse.valtech.fr:8082/jetsped/index.jsp</a>	
Navigation must be consistent some errors were detected, an improvement is necessary:	e. g. Dimension of the left menu is not uniform Navigation location varies No Home Buttons and/or links to next higher hierarchy exists in all pages	
Navigation must „function“	e. g. REGNET Logo do not link to web sites Errors opening e. g. about, fact sheets etc.	



Some „basic“ navigational aids must be added	Help Search Home (permanently, on all pages)	
No going back button: No chance to go back from the linked pages that are in the homepage. Improvement: New window open, possible improvement: add a „close window“ possibility?	<a href="http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/SetLocale?user.locale=it">http://garonne.toulouse.valtech.fr:8082/jetsped/portal/action/SetLocale?user.locale=it</a> <a href="http://www.regnet.gr/auction/?userId=CSC1-1604050228800-117&amp;user.locale=it">http://www.regnet.gr/auction/?userId=CSC1-1604050228800-117&amp;user.locale=it</a> <a href="http://garonne.toulouse.valtech.fr:8082/procurement/procurementService">http://garonne.toulouse.valtech.fr:8082/procurement/procurementService</a>	
Orientation/Support could be enhanced by: Site Map Help (index) (Permanent)		
<b>III.2 User Interaction/Feedback</b>		
User Interaction could be enhance by FAQ Contact Possibilities		
Automatic update notification mechanism is needed.		
<b>III.3 Content (Presentation)</b>		
All information should be provided with a date & author information (indication)		
New items should be indicated accordingly		
Image and pictures should be explained by text		
General design comment: All tools have an own look & feel – this must be standardised		
<b>Other Issues</b>		
Downloading time too long	<a href="http://garonne.toulouse.valtech.fr:8082/jetsped/index.jsp">http://garonne.toulouse.valtech.fr:8082/jetsped/index.jsp</a>	



## 10 Appendix 10: REGNET Usability Index (filled-out)

	N/A	Yes	No	YES/NO
<b>1. Navigation and Orientation</b>				
<b>Navigation</b>				
Is the navigation area always available?			X	
Is the navigation area always located at the same place?			X	
Is the site navigation (area) are clearly distinguished from the main content (could the navigational area easily be located)?		X		
Are navigation mechanisms/elements used in a consistent manner (e. g. always the same button)?		X		
Does a home-button exists?		X		
Is a link to the next higher step of hierarchy permanently available?			X	
<b>Orientation</b>				
Is there a path as orientation help (near)by the navigation (visualization of actual position)?			X	
Are there visual hints of orientation which indicate to scroll downwards?			X	
Does link exists which leads to help function?		X		
<b>Hierarchy</b>				
Does the hierarchic (schedule line) of a page make orientation easier (e. g. number of categories, breadth and depth)?		X		
Can the position of hierarchy clearly been seen (where am I)?			X	
<b>Search</b>				
Does a search tool for the web site exist?		X		
Do links exists to the search function on the main page?		X		
Is there an index? (if yes, comment on order, e. g. alphabetical order)			X	X
<b>Site Map</b>				
Does a sitemap exist?			X	
Are the links on the sitemap correct?	X			
Are the headings marked correctly?	X			
<b>Links</b>				
Are links always recognizable ?		X		
Do links follow an internal standard of the site (underlining, coloring, icons)?				X
Are visited links marked (e.g. by changing of color)?				X
Is information given to indicate where a link leads to / what the target of a link is? (e.g. texts, mouseover)?		X		
Is a bigger amount of links structured by headlines?		X		
Is there advance information about the format of a file before downloading?	X			
Is there advance information about the size of a file before downloading?	X			
Are thumbnail-pictures big enough for a preview?		X		
Are there cross-references to other parts/pages of the web site?	X			
<b>Lists</b>				
Are links always recognizable as such?		X		
Are the formats of enumerations consistent?	X			
<b>2. Interaction and Exchange of Information</b>				
Is there a skip-intro-function for animations on the welcome page (homepage)?			X	
<b>User-orientated guidance</b> (text/content must be easy to scan in order to enhance orientation)				
Does the heading explain what the site is about (significant relation between title and content)?				X
Does the website embody an introduction into their topic?			X	
Do the themes fit to the described content of the site?		X		
Is the possibility for guided virtual tour provided?		X		
<b>User questions</b>				
Do Frequently Asked Questions (FAQ) exist?			X	
Are conventional contact possibilities provided (post, telephone)?			X	
Do contact possibilities exist for special questions (webmaster, content)/contact persons named?			X	
<b>Glossary</b>				
Is a glossary provided?			X	
Are all specific terms described?	X			
Are acronyms used in correctly?	X			
Are definition consistent to the use at the website?	X			
Are terms and definitions who are absorbed from other sites indicated?	X			



<b>Messages /Notices</b>				
Are messages (e.g. error messages) available and accurate?				X
Are messages as brief as possible?				X
<b>Roles of users</b>				
Do users have predefined roles (e.g. customer, information seeking person etc.)?	X			
Are potential roles of users explicitly expressed (e.g. to explain the role)?	X			
Are the roles congruent with the perspectives and ambitions of users?	X			
<b>Role of Site Operator</b>				
Does the site operator has a predefined role (e.g. provider of information and services etc.)?	X			
Are potential roles of site operator explicitly expressed (e.g. to explain the role)?	X			
<b>3. Up-to-Dateness and Quality of information</b>				
<b>Up-to-Dateness of information</b>				
Is the offered information up to date?			X	
Is the offered information provided with a date (e.g. date of first entry, last modification)?			X	
Are new information as such indicated (e. g. what's new section, highlighting)?			X	
Are links to external sources functioning (no dead-links)?	X			
Is there an automatic update notification mechanism (e. g. a newsletter)?	X			
<b>Preciseness &amp; credibility of information</b>				
Does a flag exist which informs the user about the site operator (who is responsible)?			X	
Are authors of contributions marked?			X	
Are sources/references included?			X	
Are offered information free of errors of typing-, spelling and grammar?			X	
Are all terms used correctly and consistently?			X	
Are specifications made about the use of person referred information of the user?			X	
Are abbreviations introduced and explained by first use?	X			
Are technical terms introduced and explained by the first use?	X			
<b>4. Design of Information and Text</b>				
<b>Size and contrast</b> [comment: questions listed here are subjective]				
Is the font size recognisable and readable (e.g. for elderly persons)?				X
Is the contrast between font and background satisfying enough to be recognisable and readable (e. g. color combinations)?				X
Are the graphics large enough to be recognisable and readable (e.g. for elderly persons)?				X
Is the contrast between graphics and background satisfying enough to be recognisable and readable?		X		
Are icons big enough to be easily clicked (not only for persons with a minute motor activity)		X		
<b>Structure of information</b>				
Does the design clarify the structure of offered information (e.g. logical and functional relations)?				X
Does the order of information indicates the relative importance and succession?			X	
Are texts structured by headlines?		X		
Are meta data used for the different items?	X			
<b>Layout of Icons</b>				
Are icons significant/understandable and do they have a reference to what they present?		X		
Are icons provided with an explanation (e. g. text equivalents)?				X
Are icons cross-culturally comprehensible?				X
<b>Layout of textual information</b> ["quality" of textual information will be tested separately, see content check]				
Are longer texts alternatively offered in a print version (e.g. as pdf-file)?	X			
<b>Layout of image information</b>				
Are images and pictures comprehensible for aimed public (e.g. choice of motives, layout of images)?				X
Is slang (in the sense of a group specified use) avoided regarding the choice of motives? ?	X			
Are images and pictures explained by texts or is a reference to the text given?			X	
Are images and pictures offered in different sized formats (e.g. first as thumbnails, then as full image) ?		X		
<b>Headlines</b>				
Are headlines precise and informative?		X		
Is there at least one headline per page?		X		
Reflects the headline a task or a information?		X		
<b>Formatting of text</b>				



Is the formatting of text consistent at the whole website?	X			
Is the information presented in readable paragraphs?	X			
Are main themes clearly separated from each other?	X			
<b>Graphics and Images</b>				
Are graphics consistent in font, layout and style?	X			
Are graphics easily to interpretate?		X		
Are all titles of the graphics significant?		X		
<b>5. Location and access</b>				
<b>Webaddress</b>				
Is a web address chosen that provides a sensible reference to the organisation or to the company?				X
Is the web address easily to remember?				X
<b>Technical access</b>				
Is a high-tech and low-tech version of the web site available (e.g. with or without flash or 3D)?			X	
Are multimedia features provided with information for necessary play-back software?			X	
Are multimedia features provided with information about the size of applications or files?			X	
Is it possible to print all graphics/images and texts?	X			
<b>Access for disabled persons</b>				
Does the web pages correlate with the requirements of the Web Accessibility Initiative (test e.g. with http://www.w3.org/WAI/)?	X			
<b>Rate of loading time of website</b>				
Are WIDTH and HEIGHT attributes defined for all graphics/images?	X			





## 11 Appendix 11: Result sheets of card sorting experiments

In this chapter all individual result files of card sorting experiments are given. All items to be grouped are listed with the (new) suggested categories. Despite the analysis of the average this could be taken as an starting point for the building of new categories and the re-naming of existing ones.

### 11.1 Administrative view individually test results (anonymous)

Sheet 1

Provide	Collection	General	- - -	Products
Provide News	Generate New Collection / Database Objects	Generate Newsletter	Create / Edit accounts	Manage Products
Provide Address	Edit Collection / Database Data	Find Business Partners	Forum	Manage Special Offers
Provide Events	Upload Collection / Database Data	Job Announcements	Login	Manage Procurement Catalogue
Provide Links	Export Collection / Database Data		My Account	Manage Auctions Catalogue
Provide Profile		Exhibition Cooperation	About	
	Create & Edit Topics		Sitemap	Add Procurement Product
	Create & Edit Topics Maps		Help	Add Auction Product
			Search	
	Search Collection / Database for Objects			
	Search & View Topics			



**REGNET**

Cultural Heritage in  
Regional Networks

Sheet 2

Homepage	Data Entry & Upload Area	Various
Forum	Generate Newsletter	Create / Edit account
Login		
My Account	Manage Auctions Catalogue	Search for User (14/15)
About		
Sitemap	Generate New Collection / Database Objects	Usage Reports (14/15)
Help	Edit Collection / Database Data	
Search	Upload Collection / Database Data	XML to VRML (14/15)
	Export Collection / Database Data	
Administrative Groups (13/15)		
Digitalization Guide (14/15)	Create & Edit Topics	
Search Collection / Database for Objects	Create & Edit Topics Maps	
Search & View Topics		
Find Business Partners	Manage Products	
Exhibition Cooperation	Manage Special Offers	
Job Announcements	Order Management (14/15)	
	Manage Procurement Catalogue	
Provide News		
Provide Address	Add Procurement Product	
Provide Events	Add Auction Product	
Provide Links		
Provide Profile		



Sheet 3

Collection	Topics	Products	Information	Services	Other
Search Collection / Database for Objects	Create & Edit Topics	Manage Products	Provide News	Usage Reports (14/15)	Create / Edit accounts
Generate New Collection / Database Objects	Create & Edit Topic Maps	Manage Special Offers	Provide Address	Digitalization Guide (14/15)	Login
Edit Collection / Database Data	Search & View Topics	Order Management (14/15)	Provide Events	XML to VRML (14/15)	My Account
Upload Collection / Database Data		Manage Procurement Catalogue	Provide Links		
Export Collection / Database Data		Add Procurement Product	Provide Profile	Find Business Partners	Search for User (14/15)
		Manage Auctions Catalogue	Generate Newsletter	Exhibition Cooperation	Forum
		Add Auction Product		Job Announcements	About
					Sitemap
					Help
					Search



Sheet 4

<b>Business center</b>	<b>user files</b>	<b>General Information services</b>	<b>REGNET CH services</b>
Manage Products	Create / Edit accounts	Search for User	Digitalization Guide
Manage Special Offers	Administrative Groups	Provide News	Search Collection / Database for Objects
Order Management	Usage Reports	Provide Address	Generate New Collection / Database Objects
Manage Procurement Catalogue	Login	Provide Events	Edit Collection / Database Data
Add Procurement Product	My Account	Provide Links	Upload Collection / Database Data
Manage Auctions Catalogue	About	Provide Profile	Export Collection / Database Data
Add Auction Product	Sitemap	Job Announcements	Create & Edit Topics
Find Business Partners	Help	Forum	Create & Edit Topics Maps
			XML to VRML
			Search & View Topics
			Generate Newsletter
			Exhibition Cooperation
			Search



Sheet 5

Administration	General	User platform	Data Management	Business
Administrative Groups	About	Create / Edit accounts	Provide News	Manage Catalogue Procurement
Search for User	Sitemap	Login	Provide Address	Add Procurement Product
Usage Reports	Help	My Account	Provide Events	
	Search		Provide Links	Manage Auctions Catalogue
		Generate Newsletter	Provide Profile	Add Auction Product
		Find Business Partners		
		Exhibition Cooperation	Search Collections / Database for Objects	Manage Products
		Job Announcements	Generate New Collection / Database Objects	Manage Special Offers
		Forum	Edit Collection / Database Data	Order Management
			Upload Collection / Database Data	
		Digitalization Guide	Export Collection / Database Data	
			XML to VRML	
			Create & Edit Topics	
			Create & Edit Topics Maps	
			Search & View Topics	



Sheet 6

Produktverwaltung	Kundenverwaltung	Datenverwaltung	Informationsverwaltung	Statistik	Systemadministration
Manage Products	Provide News	Search Database for Objects / Collection	About	Search for User	Administrative Groups
Manage Special Offers	Provide Address	Generate New Collection / Database Objects	Help	Usage Reports	Digitalization Guide
Manage Procurement Catalogue	Provide Events	Edit Collection / Database Data		Order Management	XML to VRML
Add Procurement Product	Provide Links	Upload Collection / Database Data	Create / edit accounts	Forum	Sitemap
Manage Auctions Catalogue	Provide Profile	Export Collection / Database Data	Login		
Add Auction Product			My Account		
Search	General Newsletter	Create & Edit Topics			
		Create & Edit Topics Maps			
Find Business Partners	Job Announcements	Search & View Topics			
Exhibition Cooperation					



Validation of the REGNET System operation & Preparation of the REGNET-Demonstration Phase

Sheet 7

E-commerce	Collection Management	Portal	Administration	Personalization
Manage Products	Search Collection / Database for Objects	Digitalization Guide	Create / Edit accounts	Search for User
Manage Special Offers	Generate New Collection / Database Objects	Provide News	Administrative Groups	Search & View Topics
Order Management	Edit Collection / Database Data	Provide Events	Usage Reports	Provide Address
Find Business Partners	Upload Collection / Database Data	Provide Links	XML to VRML	Provide Profile
	Export Collection / Database Data	Generate Newsletter		Login
Manage Auctions Catalogue	Create & Edit Topics	Job Announcements		My Account
Add Auction Product	Create & Edit Topics Maps	Forum		Search
	Exhibition Cooperation	About		
Manage Procurement Catalogue		Sitemap		
Add Procurement Product		Help		



Sheet 8

Navigation	Personal	Partners	Admin	Infos	Biz	data
About	Login	Find Business Partners	Create / Edit accounts	Provide Address	Manage Products	Create & Edit Topics
Sitemap	My Account	Exhibition Cooperation	Administrative Groups	Provide Events	Manage Offers	Create & Edit Topic Maps
Help		Job Announcements	Search for User	Provide Links	Order Management	Search & View Topics
Search		Forum	Usage Reports	Provide Profile		
					Manage Auctions Catalogue	Search Collection / Database for Objects
				Provide News	Add Auction Product	Generate New Collection / Database Objects
				Generate Newsletter		Edit Collection / Database Data
					Manage Procurement Catalogue	Upload Collection / Database Data
				Digitalization Guide	Add Procurement Product	Export Collection / Database Data
						XML to VRML





Validation of the REGNET System operation & Preparation of the REGNET-Demonstration Phase

Sheet 9

General Information	Management	Sales Management	News	Administration	Exploitation
Job Announcements	Digitalization Guide	Manage Products	Provide News	Administrative Groups	Find Business Partners
Forum	Generate New Collection / Database Objects	Manage Special Offers	Provide Events	Usage Reports	
Login	Edit Collection / Database Data	Order Management	Generate Newsletter		
My Account	Upload Collection / Database Data	Manage Procurement Catalogue	Exhibition Cooperation		
About	Export Collection / Database Data	Add Product Procurement			
Sitemap	Create & Edit Topics	Manage Auctions Catalogue			
Help	Create & Edit Topic Maps	Add Auction Product			
Create / Edit accounts	XML to VRML				
Provide Address	Provide Links				
Provide Profile					
Search for User					
Search Collection / Database for Objects					
Search & View Topics					
Search					



Sheet 10

Search	Profile	Groups and Forum	Partnership management	Content Management	Shop management	job
Search for User	About	Administrative Groups	Provide News	Create & Edit Topics	Manage Products	Job Announcements
Search Collection / Database Objects for	Sitemap		Provide Address	Create & Edit Topics Maps	Manage Offers	Special
Search & View Topics	Help	Create / Accounts	Provide Events		Order Management	
			Provide Links	Generate New Collection / Database Objects	Manage Procurement Catalogue	
Search	Provide Profile	Forum		Export Collection / Database Data	Manage Auctions Catalogue	
	Login		Find Business Partners	XML to VRML		
	My Account	Usage reports	Exhibition Cooperation			
				Edit Collection / Database Data		
		Generate Newsletter	Add Procurement Product	Upload Collection / Database Data		
			Add Auction Product			
				Digitalization Guide		



Sheet 11

Web-site menu	System functionality's	e-business	System administrator
About	Forum	Manage Products	Create / Edit Accounts
Sitemap	Login	Manage Special Offers	Administrative Groups
Help	My Account	Order Management	Search for User
Search			Usage Reports
	Search Collection / Database for Objects	Manage Auctions Catalogue	Generate Newsletter
Find Business Partners	Generate New Collection / Database Objects	Add Auction Product	
Exhibition Cooperation	Edit Collection / Database Data		
Job Announcements		Manage Procurement Catalogue	
	Digitalization Guide	Add Procurement Product	
Provide News	Upload Collection / Database Data		
Provide Events	Export Collection / Database Data		
	XML to VRML		
Provide Address			
Provide Links	Create & Edit Topics		
Provide Profile	Create & Edit Topic Maps		
	Search & View Topics		



Sheet 12

Horizontal Functions	Domain Functions	Other Management Functions
Login	Digitalization Guide	Provide News
Ma Account	Search Collection / Database for Objects	Provide Address
About	Generate New Collection / Database Objects	Provide Events
Help	Edit Collection / Database Data	Provide Links
	Upload Collection / Database Data	Provide Profile
Generate Newsletter	Export Collection / Database Data	
Find Business Partners	Exhibition Cooperation	
Job Announcements		
Forum	Create & Edit Topics	
Sitemap	Create & Edit Topics Maps	
Search	XML to VRML	
	Search & View	
Create / Edit accounts		
Administrative groups	Manage Products	
Search for User	Manage Special Offers	
Usage Reports	Order Management	
	Manage Procurement Catalogue	
	Add Procurement Product	
	Manage Auctions Catalogue	
	Add Auction Product	



Sheet 13

Account and Portal Site	Reports and Contacts	Provide Contents	Management of the Catalogue and Database	Partners and Cooperators	Management Products and Technical Guide
Create / Edit accounts	Administrative Groups	Provide News	Create & Edit Topics	Find Business Partners	Digitalization Guide
About	Usage Reports	Provide Events	Create & Edit Topic Maps	Exhibition Cooperation	XML to VRML
Sitemap	Generate Newsletter	Provide Links	Search & View Topics		
Help	Forum	Job Announcements	Manage Procurement Catalogue		Manage Products
Search for User			Search Collection / Database for Objects		Manage Special Offers
Search			Generate New Collection / Database Objects		Order Management
Provide Address			Edit Collection / Database Data		Add Procurement Product Manage Auctions Catalogue
Provide Profile			Upload Collection / Database Data		Manage Auctions Catalogue
Login			Export Collection / Database Data		Add Auction Product
My Account					



Sheet 14

Management of Data and Products	Partner's account	Any Modification of Contents	Search	Feedback Technical Information	Cooperation between partners
Manage Products	Create / Edit accounts	Generate New Collection / Database Objects	Search for User	Administrative Groups	Exhibition Cooperation
Manage Special Offers	Provide Profile	Edit Collection / Database Data	Search Database for Objects	Forum	
Manage Procurement Catalogue	Login	Upload Collection / Database Data	Search & View Topics	About	
Manage Auctions Catalogue	My Account	Export Collection / Database Data	Search	Sitemap	
Find Business Partners		Create & Edit Topics			
		Create & Edit Topic Maps		Usage Reports	
Order Management		Generate Newsletter		Digitalization Guide	
				XML to VRML	
		Provide News		Help	
		Provide Address			
		Provide Events			
		Provide Links			
		Add Procurement Product			
		Add Auction Product			
		Job Announcements			



Sheet 15

Account	Search	Create and Edit Data	Technical Issues	Management of Contents
Create / Edit accounts	Search for User	Add Procurement Product	Usage Reports	Exhibition Cooperation
Provide Address	Search Collection / Database for Objects	Add Auction Product	Digitalization Guide	Job Announcements
Provide Profile	Search & View Topics		XML to VRML	
Login	Search	Provide News	Sitemap	Administrative Groups
My Account		Provide Events		Manage Products
		Provide Links	Forum	Special Offers
			About	Order Management
		Generate New Collection / Database Objects	Help	Manage Procurement Catalogue
		Edit Collection / Database Data		Manage Auction Catalogue
		Upload Collection / Database Data		Find Business Partners
		Export Collection / database Data		
		Create & Edit Topics		
		Create & Edit Topic Maps		
		Generate Newsletter		



## 11.2 End user view

Sheet 1

my account	Help & news group	Search	Sitemap	Events tours	Teaching courses	Job offers
Membership	Guest book	Simple search	Topic explorers	Virtual exhibitions	Discovery courses	Job offers
login		Advanced search	Customer service	Virtual tours		
My account	Feedback	Search guide	About REGNET		Virtual classroom	
Search profile	Newsletter	search	sitemap	Tickets	Teaching resources	
Personalize	Forum			Gift ideas		
	Address book			Bestsellers		
				Online auction		
	Newsboard			Special offers		
	Copyright information			Term and conditions		
	Topic guide					
	help			Event Calendar		
				Tours		
				Collections		
				Events		





Sheet 2

Members	Site and Feedback	Events and Public Info	Collections and Services
Membership	Copyright Information	Newsboard	Event Calendar
Personalize	Sitemap	Newsletter	Virtual Exhibitions
Login	Help	Tours	Simple Search
My Account		Virtual Tours	Advanced Search
	Guest book	Bestsellers	Search guide
	Feedback	Online Auction	
	About REGNET	Events	Topic explorer
		Forum	Collections
			Topic guide
		Tickets	Terms and Conditions
		Discovery	Address Book
		Courses	search
		Virtual Classroom	
		Teaching Resources	Search Profile
			Special offers
		Gift ideas	Job offers

Sheet 3

Information Feedback	Contents and	Contents	Other Economic Transactions	Contents. e-Learning	Search of Contents	User Account
Copyright Information	Collections		Special offers	Discovery Courses	Simple Search	Search Profile
About REGNET				Virtual Classroom	Advanced Search	Terms and Conditions
Sitemap	Virtual Exhibitions, Tours		Customer Service	Teaching Resources	Search	Guest book
Help	Virtual tours		Tickets			Membership
	Newsletter		Job Offers		Topic Explorer	Personalize
Newsboard	Address Book		Gift Ideas		Search guide	Login
Forum	Event Calendar		Bestsellers		Topic guide	My account
Feedback	Events		Online Auction			



Sheet 4

User tools	User services	Login the portal	Customer services and sells	Search and topic guides	REGNET system	Offers for the user
Terms and Conditions	Collections	Login	Customer Service	Topic Explorer	Sitemap	Special offers
Membership				Simple Search		
Personalize	Virtual Exhibitions		Tickets	Advanced Search	Copyright information	Job offers
My account	Tours			Search guide	About REGNET	
	Virtual tours		Online Auction	Search profile		
Guest book				Topic guide		
Address Book	Event Calendar		Gift ideas	search		
	Events		Bestsellers			
	Discovery Courses					
	Virtual Classroom					
	Teaching Resources					
	Forum					
	Feedback					
	Help					
	Newsboard					
	Newsletter					



Sheet 5

Search	Online Shop	Virtual stuff	Information	Main	Topics
Simple search	Tickets	Virtual Exhibitions	Newsboard	Copyright Information	Topic explorer
Advanced search	Collections	Virtual Tours	Newsletter	About REGNET	Topic guide
Search guide	Gift ideas	Virtual Classroom	Forum		
Search profile	Bestsellers		Guest book	Terms and Conditions	
search	Special offers			Membership	
	Online Auction		Event Calendar	Personalize	
			Tours	Login	
			Events	My account	
			Address Book	Sitemap	
			Job offers	Help	

Sheet 6

Search	Virtual teaching	My account	About REGNET	Tours	News	Special services	shop
Simple search	Discovery courses	Event calendar	Customer service	Tours	Newsboard	Virtual exhibitions	Tickets
Advanced search	Virtual classroom	Address book	Guest book	Virtual tours	Newsletter	Gift ideas	Collections
Search guide	Teaching resources	Login	Membership		Events	Bestsellers	Online auction
Search profile		My account	Feedback		Forum	Special offers	
Search			About REGNET		Job offers		



Sheet 7

General services	Search	Customers	Events, Tours and exhibitions	courses
Newsboard	Simple search	Tickets	Event calendar	Discovery courses
Newsletter	Advanced search	Collections	events	Virtual classroom
Topic Explorer	Search guide	Gift ideas		Teaching resources
Copyright Information	Search profile	Bestsellers	Virtual exhibitions	
Topic Guide	Search	Special offers	Tours	
Terms and Conditions		Online auction	Virtual tours	
Forum		Customer service		
Guest book				
Address book				
Job offers				
Membership				
Feedback				
Personalize				
Login				
My account				
About REGNET				
Sitemap				
Help				



Sheet 8

Services	Search	Business center	Teaching and learning	Personal section	General info
Newsboard	Simple search	Tickets	Discovery Courses	Feedback	Newsletter
Virtual exhibitions	Advanced search	Gift ideas	Virtual classroom	Personalize	Event Calendar
Tours	Search guide	Special offers	Teaching resources	Login	Copyright Information
Topic explorer	Search profile	Online auction		My account	Terms and Conditions
Collections	search	Job offers			Events
Virtual tours					Forum
Topic guide					Guest Book
Bestsellers					Address Book
Customer service					Membership
					About REGNET
					Sitemap
					Help

Sheet 9

General information	User forum	Search	Content and knowledge	Shopping	Legal information
About REGNET	Address book	Simple search	Topic Explorer	Tickets	Copyright Information
Sitemap	Membership	Advanced search	Collections	Gift ideas	Terms and conditions
Help	Personalize	Search guide	Topic guide	Bestsellers	
	Login	Search profile	Virtual exhibitions	Special Offers	
Guest book	My account	search	Virtual tours	Online Auction	
feedback				Customer Service	
	Newsboard		Discovery Courses		
	Newsletter		Virtual classroom		
	Forum		Teaching Resources		
	Job offers				
			Event Calendar		
			Tours		
			Events		



Sheet 10

Allgemeine Informationen	Suchen	Persönliche Daten	Shop	Veranstaltungen	Sammlungen
Newsboard	Simple search	Membership	Copyright information	Event calendar	Virtual exhibitions
Newsletter	Advanced search	Personalize	Gift ideas	Events	Tours
Forum	Search guide	Login	Bestsellers		Collections
Job offers	Search profile	My account	Special offers	Guest book	Virtual tours
Feedback	search		Online auction		
About REGNET			Terms and conditions		Discovery
Topic Explorer			Tickets		Virtual classroom
Topic guide			Customer service		Teaching resources
Sitemap			Address book		
help					



**REGNET**

Cultural Heritage in  
Regional Networks

Validation of the REGNET System operation & Preparation of the REGNET-Demonstration Phase

Sheet 11

Database	REGNET	e-Shop	Sitemap
Topic Explorer	Collections	Newsboard	Sitemap
Simple search	Copyright Information	Tickets	
Advanced search	Customer service	Gift ideas	
Search guide	Teaching Resources	Bestsellers	
Search profile	Job offers	Special Offers	
Topic guide	About REGNET	Online Auction	
Terms and Conditions		Discovery Courses	
Help	Forum	Guest Book	
Search	Feedback		
		Event Calendar	
Newsletter		Virtual Exhibitions	
Address Book		Tours	
Membership		Virtual Tours	
Personalize		Virtual Classroom	
Login		Events	
My account			



Sheet 12

Navigation	REGNET	News & more	Events, Teaching & collections	Search	Shopping
About REGNET	Address Book	Newsboard	Event Calendar	Search guide	Tickets
Sitemap	Membership	Newsletter	Tours		Gift ideas
Help	Feedback	Forum	Discovery Courses	Simple search	Bestsellers
	Personalize	Guest book	Teaching Resources	Search	Special offers
Copyright information	Login		Events		Online auction
Terms and Conditions	My account			Advanced search	Customer service
			Virtual Exhibitions	Search profile	Job offers
			Topic Explorer		
			Collections		
			Virtual tours		
			Topic Guide		
			Virtual Classroom		





## 12 Appendix 12: CSC questionnaires

### 12.1 Middle and Northern Europe 1

Region: Middle and Northern Europe  
Responsible organisation: AIT  
URL: [www.cscaustria.at](http://www.cscaustria.at)  
Language(s): German, English

Affiliated cultural organisations:

Name	Domain	URL (if any)	Collection (if relevant)	Business material (if relevant)
ONB	Library	<a href="http://www.onb.ac.at">www.onb.ac.at</a>	Picture archive (1.4 Mio) Elisabeth (100 images)	the images are available as reprod the images are available as reprod
Postercollection Basle	Museum		23.000 posters	the images are available as reprod
Coins Project A.H. Schultheis	Research/Museum		coins and banknotes	

Business function (qualify your needs)

Category	Function	Not useful	Not necessary	Useful	Mandatory
News & Archive	News & Archive				x
Search & Browse	Theme explorer				x
	Collection				x
	Virtual tours				x
	Search				x
	Search guide				x
	Search profile				x
	Copyright information				x
CH Data	Topic Map Entry				x
	Data Entry				x
Events & Exhibition	Event calendar			x	
	Virtual exhibition			x	
	Virtual tours			x	
	Tickets			x	
Info & Services	Forum				x
	Guest book			x	
	Address book			x	
	Job offers			x	
	Membership				x
	Feedback			x	
	Personalize				x
Education & Research	Training catalogue			x	
	Event calendar			x	
	Cooperative thesauri			x	
Ebusiness	eSHOP				x
	eProcurement				x
	Delivery				x
	Auction			x	
ePublishing	ePublishing				x
Others	WAP access				x



## 12.2 Middle and Northern Europe 2

Region: Middle and Northern Europe (Region 1b)  
Responsible organisation: IMAC  
URL: Not yet defined. Suggestions: www.csceurope.de, www.csceurope.ch, www.csceurope.se  
Language(s): German, English, (2nd priority: French, Italian)

Affiliated cultural organisations:

Name	Domain	URL (if any)	Collection (if relevant)	Business material (if relevant)
SUL	Library			
LMG	Museum			
NRM	Museum			
KVA	Library			
VMS-AMS	Museum	http://www.vms-ams.ch		
Arte 24	Museum, Art	http://www.arte24.ch, http://www.arte24.net, http://www.arte24.de		

Business function (qualify your needs)

Category	Function	Not useful	Not necessary	Useful	Mandatory
News & Archive	News & Archive			x	
Search & Browse	Theme explorer				x
	Collection				x
	Virtual tours				x
	Search				x
	Search guide				x
	Search profile				x
	Copyright information				
CH Data	Topic Map Entry			x	
	Data Entry				x
Events & Exhibition	Event calendar				x
	Virtual exhibition				x
	Virtual tours				x
	Tickets			x	
Info & Services	Forum			x	
	Guest book			x	
	Address book			x	
	Job offers		x		
	Membership				x
	Feedback			x	
	Personalize				
Education & Research	Training catalogue				x
	Event calendar				x
	Cooperative thesauri				x
Ebusiness	eSHOP				x
	eProcurement				x
	Delivery		x		
	Auction			x	
ePublishing	ePublishing				x
Others	WAP access		x		



## 12.3 Western Europe

Region: Western Europe (region-2)

Responsible organisation: TARX

To be defined. Something like "CSC.EUR2" because of the possible mismatching and misunderstanding between member countries and the physical location of the CSC

URL:

Language(s): English, Dutch, (Catalan, Spanish if GRAN is joining because a "de facto" collaboration between TARX and GRAN at this moment)

Affiliated cultural organisations:

Name	Domain	URL (if any)	Collection (if relevant)	Business material (if relevant)
Museum Mechelen	Museum		general and specific themes	small number of shopping items
Museon The Hague	Museum		specific themes	
plus eventually (see higher)				
Granollers	Art Gallery		all kind of contemporary art	substantial number of contemporary works of art

Business function (qualify your needs)

Category	Function	Not useful	Not necessary	Useful	Mandatory
News & Archive	News & Archive		x		
Search & Browse	Theme explorer				x
	Collection				x
	Virtual tours				x
	Search				x
	Search guide				x
	Search profile				x
	Copyright information				x
CH Data	Topic Map Entry				x
	Data Entry				x
Events & Exhibition	Event calendar			x	
	Virtual exhibition			x	
	Virtual tours				x
	Tickets		x		
Info & Services	Forum		x		
	Guest book		x		
	Address book		x		
	Job offers		x		
	Membership			x	
	Feedback				x
Education & Research	Personalize				x
	Training catalogue			x	
	Event calendar			x	
Ebusiness	Cooperative thesauri				x
	eSHOP				x
	eProcurement				x
	Delivery			x	
ePublishing	Auction		x		
	ePublishing				x
Others	WAP access				x
	Micropayment facility			x	



## 12.4 Southern Europe 1

Region: Southern Europe - 1 (Region 3)  
Responsible organisation: Space s.p.a.  
URL: Not defined. Suggestions: www.csceurope.it  
Language(s): Italian & English

Affiliated cultural organisations: Space has contact with Archaeologic Museum of Florence

Name	Domain	URL (if any)	Collection (if relevant)	Business material (if relevant)
ALI	Photo Archive			
CC	Museum			

Business function (qualify your needs)

Category	Function	Not useful	Not necessary	Useful	Mandatory
News & Archive	News & Archive			X	
Search & Browse	Theme explorer				X
	Collection				X
	Virtual tours			X	
	Search				X
	Search guide				X
	Search profile			X	
CH Data	Copyright information				X
	Topic Map Entry			X	
	Data Entry				X
Events & Exhibition	Virtual tours		X		
	Tickets			X	
	Event calendar			X	
	Virtual exhibition			X	
Info & Services	Address book		X		
	Forum		X		
	Job offers			X	
	Membership				X
	Feedback			X	
	Personalize			X	
Education & Research	Cooperative thesauri			X	
	Training catalogue		X		
	Event calendar		X		
Ebusiness	Auction			X	
	Delivery			X	
	eProcurement				X
	eSHOP				X
ePublishing	ePublishing				X
Others	WAP access			X	



### 12.5 Southern Europe 2

**Region:** 04 - Southern Europe  
**Responsible organisation:** ZEUS Consulting S.A.  
**URL:** <http://www.zeusconsult.gr>  
**Language(s):** English, Greek

**Affiliated cultural organisations:** We will provide informatio regarding cultural organisations we have been in contact with, in a special report, which will be distributed s

Name	Domain	URL (if any)	Collection (if relevant)	Business material (if relevant)

**Business function (qualify your needs)**

Category	Function	Not useful	Not necessary	Useful	Mandatory
News & Archive	News & Archive				X
Search & Browse	Theme explorer				X
	Collection				X
	Virtual tours			X	
	Search				X
	Search guide				X
	Search profile			X	
	Copyright information			X	
CH Data	Topic Map Entry				X
	Data Entry				X
Events & Exhibition	Event calendar			X	
	Virtual exhibition			X	
	Virtual tours			X	
	Tickets			X	
Info & Services	Forum				X
	Guest book				X
	Address book				X
	Job offers		X		
	Membership			X	
	Feedback				X
	Personalize				X
Education & Research	Training catalogue			X	
	Event calendar			X	
	Cooperative thesauri		X		
Ebusiness	eSHOP				X
	eProcurement				X
	Delivery				X
	Auction				X
	ePublishing	ePublishing			
Others	WAP access				X



## 12.6 Eastern Europe

Region: Bulgaria, Russia (Region 6 in REGNET)  
 Responsible organisation: University - SUSU - Russia  
 URL: www3.iccs.bas.bg  
 Language(s): English, Bulgarian, Russian

Affiliated cultural organisations:

Name	Domain	URL (if any)	Collection (if relevant)	Business material (if relevant)
Union of Bulgarian Artists	Art Gallery:Bulgarian Contemporary Art	<a href="http://hs39.iccs.bas.bg">http://hs39.iccs.bas.bg</a>	Contemporary Bulgarian Art; Collection of 120 objects:painting, sculptures, graphics&illustrations, wood-carving, textiles, monumental art, ceramics, design, restoration, unconvenience forms of expression, icons.	E-shop: www3.iccs.bas.bg
Southern Ural State University - Russia	Art Gallery:Russian Art	<a href="http://www.regnet.org.ru">www.regnet.org.ru</a>	Russian Art: Painting, Icons, New forms of Expression, Artist's Book, Objects, New Media, Artistic Photography	Art Gallery Okno: <a href="http://www.urc.ac.ru/okno">www.urc.ac.ru/okno</a>
Ethnographic Museum - Sofia	Museum	<a href="http://hs41.iccs.bas.bg">http://hs41.iccs.bas.bg</a>	Traditional Bulgarian Ethnographic Objects	E-shop: www3.iccs.bas.bg

Business function (qualify your needs)

Category	Function	Not useful	Not necessary	Useful	Mandatory
News & Archive	News & Archive			x	
Search & Browse	Theme explorer				x
	Collection				x
	Virtual tours				x
	Search				x
	Search guide			x	
	Search profile			x	
	Copyright information			x	
CH Data	Topic Map Entry			x	
	Data Entry			x	
Events & Exhibition	Event calendar		x		
	Virtual exhibition				x
	Virtual tours		x		
	Tickets		x		
Info & Services	Forum		x		
	Guest book			x	
	Address book			x	
	Job offers			x	
	Membership			x	
	Feedback			x	
	Personalize		x		
Education & Research	Training catalogue		x		
	Event calendar		x		
	Cooperative thesauri		x		
Ebusiness	eSHOP				x
	eProcurement				x
	Delivery			x	
	Auction			x	
ePublishing	ePublishing			x	
Others	WAP access			x	